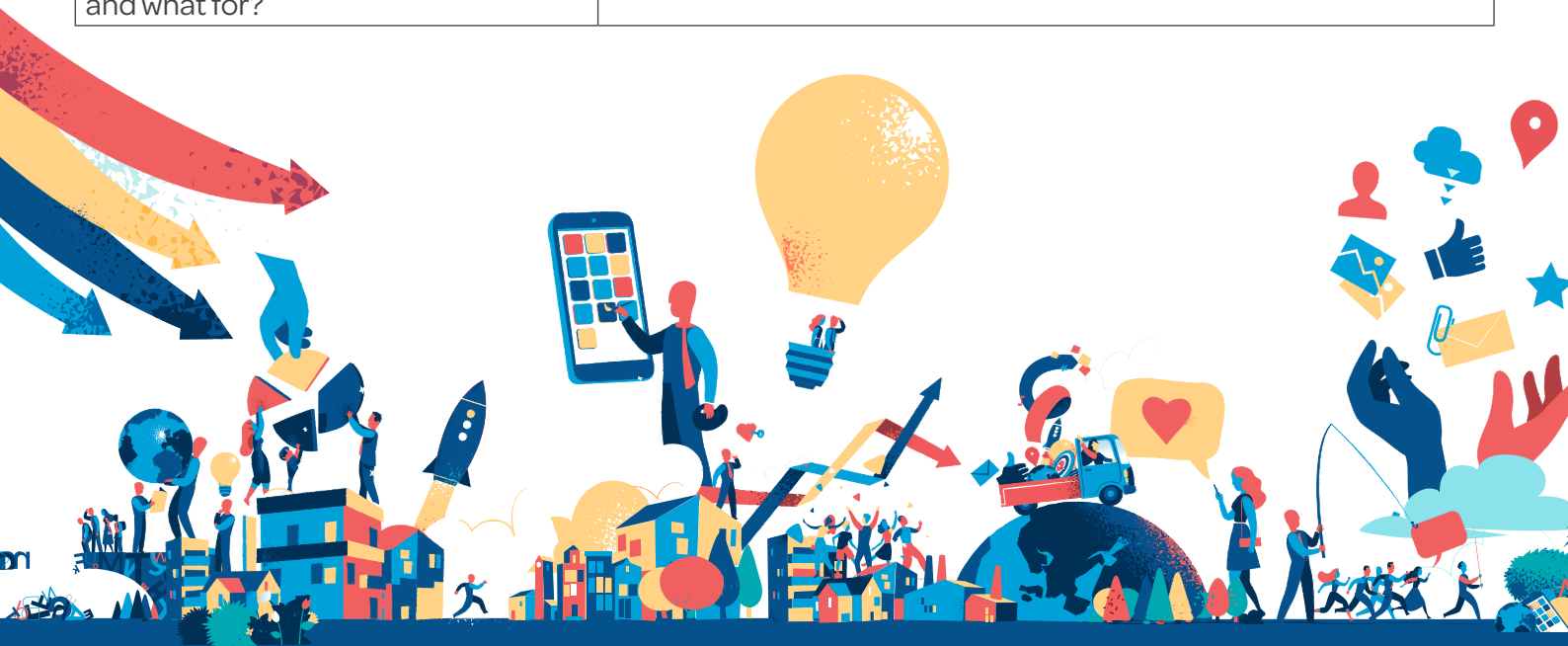




# Sponsorship Application Form

Please download the form before completing

Name of group or organisation	
Name and responsibility of lead applicant	
Full address (including postcode)	
Phone number	
Email address	
What type of organisation are you? (e.g. voluntary / not profit making, commercial)	
Give a brief description of what you do	
Which area of Monmouthshire do you cover?	
Have you received sponsorship or grant funding from Monmouthshire Housing in the past? And if so, when and what for?	



Please outline the event, item or project that you would like us to sponsor	
Are there any barriers to accessing this event/service and if so, please stipulate	
What is the total cost of sponsorship you are requesting?	
Are you requesting or have you already gained sponsorship from any other organisations?	
Do you require any non-financial support from Monmouthshire Housing as part of the sponsorship request? (e.g. equipment hire, staff time)	
How will this request benefit your group? (Expected outcomes)	
What is the target audience of the project? (e.g. young people, minority groups, vulnerable families)	
How will this benefit the wider community?	
How many MHA tenants are involved in your group or how many will your project reach? (closest estimate)	
How will this be helping improve the lives of MHA tenants?	
How will you be advertising the contribution that Monmouthshire Housing may be making to your group?	
How will you evaluate the impact of this if your application is accepted?	
Please explain why you are passionate about this event, item, or project.	

# Terms & Conditions

- Please email your form to **kate.bentley@monmouthshirehousing.co.uk** or print and send to: **Kate Bentley Monmouthshire Housing Association, Nant Y Pia House, Mamhilad Technology Park, Mamhilad, Monmouthshire NP4 0JJ.**
- The amount of sponsorship requested on this form is final and cannot be amended after application has been submitted.
- Each request will be evaluated on the information presented on this form.
- Successful applications cannot reapply for funding within the same financial year.
- The request will be rated against an agreed scale of suitability, accessibility and value for money.
- Your application must have the intention of working within Monmouthshire and benefit Monmouthshire Housing tenants and residents within the County.
- It will be expected that you will use local suppliers wherever possible; Monmouthshire Housing will not liaise with suppliers on your behalf (unless your group has also requested staffing support to help your project).
- We will not approve any requests to fund posts for staff or will not approve requests that are for individual benefit only, benefit Monmouthshire Housing employees exclusively, from political parties, or from religious groups when they are exclusive to one faith communities.
- If sponsorship is awarded, the applicant agrees to take part in any reasonable publicity organised by Monmouthshire Housing eg, presentation, press release, photos.
- Monmouthshire Housing aims to respond to your application within 10 working days of the receiving the application.